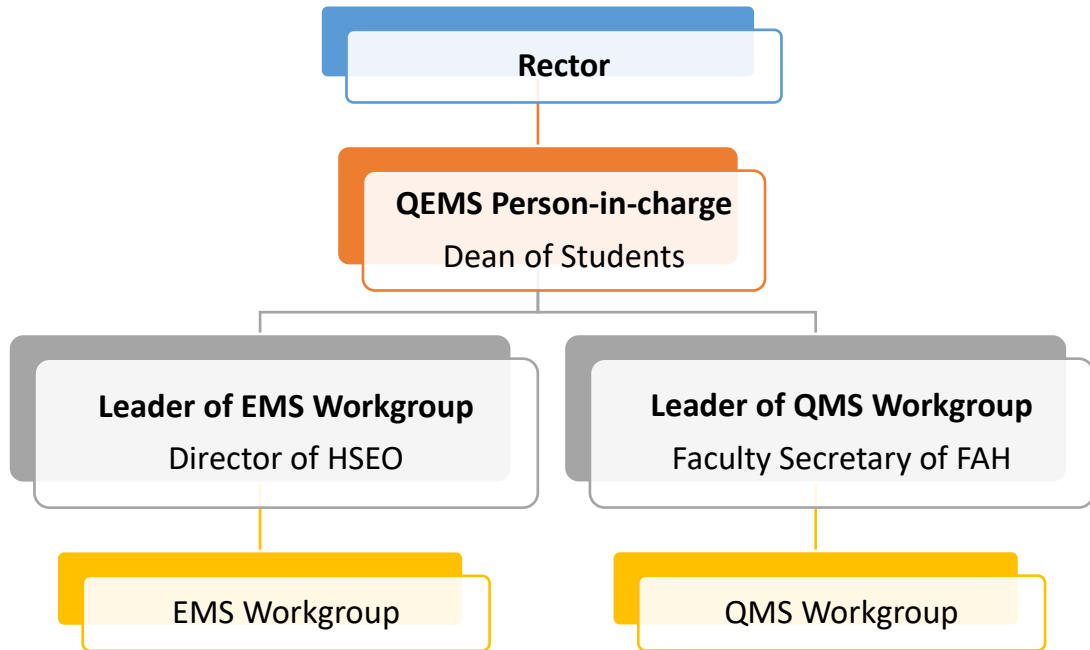


Management Structure of QEMS

1. Organizational Chart



2. Top Management

- Prof. SONG Yonghua, Rector
- Mr. Paul PANG (Dean of Students), QEMS Person-in-charge
- Dr. Alice TIN (Director of HSEO), Leader of EMS Workgroup
- Ms. Rachel SIO (Faculty Secretary of FAH), Leader of QMS Workgroup

Management Structure of QEMS

3. QEMS Management Review Committee

	Name
Chairman	Prof. SONG Yonghua, Rector
Members (In alphabetical order of units' initial)	<ul style="list-style-type: none"> • <u>QEMS Core Members</u> • Mr. Paul PANG (Dean of Students), QEMS Person-in-charge • Dr. Alice TIN (Director of HSEO), Leader of EMS Workgroup • Ms. Rachel SIO (Faculty Secretary of FAH), Leader of QMS Workgroup <p>a) <u>Administrative Units</u></p> <ul style="list-style-type: none"> • <i>Campus Management and Development Office</i> 校園管理及發展部 (CMDO) <ul style="list-style-type: none"> ❖ Mr. Dick LAI, Director of CMDO ❖ Mr. TAI Sio Un, Head of Construction and Engineering Section (CES) 工程處 ❖ Mr. Dicky LAM, Head of Energy Section 能源處 (ES) ❖ Dr. Tony TING, Head of Facility Development Section 設施拓展處 (FDS) ❖ Mr. LEONG Ka Ip, Head of Facility Management and Maintenance Section 設施管理及維護處 (FMM) ❖ Mr. Peter LAO, Head of Security and Transport Section 保安及交通事務處 (STS) • <i>Communications Office</i> 傳訊部 (CO) <ul style="list-style-type: none"> ❖ Ms. Katrina CHEONG, Director of CO ❖ Ms. Albee LEI, Interim Head of Public Relations Section 公共關係處 (PRS) • <i>Finance Office</i> 財務部 (FO) <ul style="list-style-type: none"> ❖ Ms. Candy LEI, Director of FO ❖ Mr. Indy CHENG, Head of Accounts Section 會計處 (ACC) ❖ Ms. Angela PANG, Head of Budget Section 預算處 (BGT) ❖ Mr. Eric LAM, Head of Treasury Section 出納處 (TRE) • <i>Office of Administration</i> 行政部 (ADMO) <ul style="list-style-type: none"> ❖ Ms. Annie CHAN, Director of ADMO ❖ Ms. Jennifer AGUIAR, Head of Human Resources Section 人力資源處 (HRS)

Management Structure of QEMS

	Name
	<ul style="list-style-type: none"> ❖ Ms. Mond WONG, Interim Head of Procurement Section 採購處 (PCT) • <i>Information and Communication Technology Office</i> 資訊及通訊科技部 (ICTO) <ul style="list-style-type: none"> ❖ Mr. Antony SI TOU, Director of ICTO 資訊及通訊科技部 (ICTO) ❖ Mr. Stanley SEAK, Head of Academic Computing and Technology Services Section 電腦教學暨技術服務處(ACTS) ❖ Ms. Fiona O, Head of Infrastructure and User Services Section 資訊基建暨用戶服務處 (IUS) ❖ Ms. Ivy LAO, Head of Information Management Section 資訊管理處 (IMS)
	<p>b) <u>Academic Support Units</u></p> <ul style="list-style-type: none"> • <i>Alumni and Development Office</i> 校友及發展辦公室 (ADO) <ul style="list-style-type: none"> ❖ Ms. Carrie LEI, Administrative Staff • <i>Centre for Teaching and Learning Enhancement</i> 教與學優化中心 (CTLE) <ul style="list-style-type: none"> ❖ Ms. Aileen CHU, Administrative Staff • <i>Global Affairs Office</i> 對外事務辦公室 (GAO) <ul style="list-style-type: none"> ❖ Ms. Kiran LEI, Administrative Staff • <i>Office of Health, Safety and Environmental Affairs</i> 安健及環境事務辦公室 (HSEO) <ul style="list-style-type: none"> ❖ Ms. Olivia WONG, Functional Head of Campus Safety and Environmental Affairs • <i>Strategy and Planning Office</i> 策略及規劃辦公室 (SPO) <ul style="list-style-type: none"> ❖ Dr. Joey LAO, Director of SPO • <i>University Library</i> 大學圖書館 (LIB) <ul style="list-style-type: none"> ❖ Dr. Jianzhong WU, University Librarian ❖ Dr. Raymond WONG, Associate University Librarian

Management Structure of QEMS

	Name
	<ul style="list-style-type: none"> • <i>Office of Sports Affairs</i> 體育事務部 (OSA) <ul style="list-style-type: none"> ❖ Ms. Grace CHAU, Director of OSA • <i>Research Services and Knowledge Transfer Office</i> 研究服務及知識轉移辦公室(RSKTO) <ul style="list-style-type: none"> ❖ Prof. YANG Zhixin, Director of RSKTO • <i>Academic Affairs Office, Registry</i> 學務部—註冊處 (REG) <ul style="list-style-type: none"> ❖ Ms. Eduarda VU, Head of REG • <i>Rector's Office</i> 校長辦公室 (RTO) <ul style="list-style-type: none"> ❖ Ms. Ada LEONG, Functional Head for Office Administration • <i>Student Affairs Office</i> 學生事務部 (SAO) <ul style="list-style-type: none"> ❖ Mr. Elvo SOU, Head of Student Counselling Section 學生輔導處 (SCS) ❖ Ms. Stephanie IO, Head of Student Development Section 學生發展處(SDS) ❖ Mr. Samson CHEONG, Head of Student Resources Section 學生資源處 (SRS)
	<p>c) <u>Fundamental Academic Units</u></p> <ul style="list-style-type: none"> • <i>Faculty of Arts and Humanities</i> 人文學院 (FAH) <ul style="list-style-type: none"> ❖ Ms. Rachel SIO, Faculty Secretary (Leader of QMS Workgroup) • <i>Faculty of Business Administration</i> 工商管理學院 (FBA) <ul style="list-style-type: none"> ❖ Mr. Terry LAM, Faculty Secretary • <i>Faculty of Education</i> 教育學院 (FED) <ul style="list-style-type: none"> ❖ Ms. Miranda CHAN, Faculty Secretary • <i>Faculty of Health Sciences</i> 健康科學學院 (FHS) <ul style="list-style-type: none"> ❖ Mr. Andrew LIU, Faculty Secretary • <i>Faculty of Law</i> 法學院 (FLL) <ul style="list-style-type: none"> ❖ Ms. Winnie TAM, Faculty Secretary

Management Structure of QEMS

	Name
	<ul style="list-style-type: none"> • <i>Faculty of Social Sciences</i> 社會科學學院 (FSS) <ul style="list-style-type: none"> ❖ Ms. Kinny HOI, Faculty Secretary • <i>Faculty of Science and Technology</i> 科技學院 (FST) <ul style="list-style-type: none"> ❖ Ms. Alice CHAN, Faculty Secretary
	<p>d) <u>Independent Academic Units</u></p> <ul style="list-style-type: none"> • <i>Institute of Microelectronics</i> 微電子研究院 (IME) <ul style="list-style-type: none"> ❖ Mr. Leo NG, Functional Head • <i>Asia-Pacific Academy of Economics and Management</i> 亞太經濟與管理研究所 (APAEM) <ul style="list-style-type: none"> ❖ Ms. Christie CHOI, Administrative Staff • <i>Centre for Continuing Education</i> 持續進修中心 (CCE) <ul style="list-style-type: none"> ❖ Ms. Amelia TAM, Functional Head for Centre Administration • <i>Cheong Kun Lun College</i> 張崑崙書院 (CKLC) <ul style="list-style-type: none"> ❖ Mr. Ethan CHAN, Administrative Staff • <i>Chao Kuang Piu College</i> 曹光彪書院 (CKPC) <ul style="list-style-type: none"> ❖ Mr. Kowin LAM, Administrative Staff • <i>Choi Kai Yau College</i> 蔡繼有書院 (CKYC) <ul style="list-style-type: none"> ❖ Ms. Jenny MOK, Administrative Staff • <i>Centre for Macau Studies</i> 澳門研究中心 (CMS) <ul style="list-style-type: none"> ❖ Ms. Winnie LO, Administrative Staff • <i>Cheng Yu Tung College</i> 鄭裕彤書院 (CYTC) <ul style="list-style-type: none"> ❖ Ms. Gloria IAO, Administrative Staff • <i>Graduate School</i> 研究生院 (GRS) <ul style="list-style-type: none"> ❖ Ms. Chrissy WONG, Administrative Staff • <i>Honours College</i> 榮譽學院 (HC) <ul style="list-style-type: none"> ❖ Ms. Dorothy CHOI, Functional Head for College Administration

Management Structure of QEMS

	Name
	<ul style="list-style-type: none"> • <i>Henry Fok Pearl Jubilee College</i> 霍英東珍珠禧書院 (HFPJC) <ul style="list-style-type: none"> ❖ Ms. Goretti CHAN, Functional Head • <i>Institute of Applied Physics and Materials Engineering</i> 應用物理及材料工程研究院 (IAPME) <ul style="list-style-type: none"> ❖ Mr. Chris FONG, Function Head • <i>Institute of Chinese Medical Sciences</i> 中華醫藥研究院 (ICMS) <ul style="list-style-type: none"> ❖ Ms. Anita CHAU, Functional Head • <i>Lui Che Woo College</i> 呂志和書院 (LCWC) <ul style="list-style-type: none"> ❖ Ms. Shirley WU, Functional Head • <i>Ma Man Kei and Lo Pak Sam College</i> 馬萬祺羅柏心書院 (MLC) <ul style="list-style-type: none"> ❖ Ms. Jenny LEONG, Functional Head • <i>Moon Chun Memorial College</i> 滿珍紀念書院 (MCMC) <ul style="list-style-type: none"> ❖ Ms. Elaine LO, Administrative Staff • <i>Stanley Ho East Asia College</i> 何鴻燊東亞書院 (SHEAC) <ul style="list-style-type: none"> ❖ Ms. Monica LIU, Functional Head • <i>Shiu Pong College</i> 紹邦書院 (SPC) <ul style="list-style-type: none"> ❖ Mr. Leo CHE, Administrative Staff
Facilitators	<ul style="list-style-type: none"> • Ms. Cornelia HO (Administrative Staff of RTO) • Ms. Ally HO (Administrative Staff of ADMO) • Ms. Katherina CHOI (Administrative Staff of ADMO) • Ms. Olivia WONG (Functional Head of Campus Safety and Environmental Affairs of HSEO) • Ms. Adelina CARREIRO (Functional Head of Laboratory Affairs and Occupational Hygiene) • Ms. Virginia IUN (Administrative Staff of HSEO)

Management Structure of QEMS

4. Quality Management System (QMS) Workgroup

	Name
Leader	Ms. Rachel SIO (Faculty Secretary of FAH, Leader of QMS Workgroup)
Members	<ul style="list-style-type: none">• Mr. Paul PANG (Dean of Students)• Ms. Annie CHAN (Director of ADMO)• Mr. Antony SI TOU (Director of ICTO)• Prof. Rico Lam (Registrar)• Ms. Fiona O, (Head of IUS, Leader of Suggestion Scheme)• Mr. Peter LAO (Head of STS)• Mr. Terry LAM (Faculty Secretary of FBA)• Ms. Amy Wong (Functional Head of IAS, Leader of Performance Pledge)
Facilitators	<ul style="list-style-type: none">• Ms. Cornelia HO (Administrative Staff of RTO)• Ms. Ally HO (Administrative Staff of ADMO)• Ms. Katherina CHOI (Administrative Staff of ADMO)

Management Structure of QEMS

5. Environmental Management System (EMS) Workgroup

	Name
Leader	Dr. Alice TIN (Director of HSEO)
Members	<ul style="list-style-type: none"> • Ms. Fiona O (Head of IUS) • Mr. TAI Sio Un (Head of CES) • Mr. Dicky LAM (Head of ES) • Dr. Tony TING (Head of FDS) • Mr. LEONG Ka Ip (Head of FMM) • Ms. Mond WONG (Interim Head of PCT) • Mr. Peter LAO (Head of STS) • Mr. Leo NG (Functional Head of IME) • Ms. Olivia WONG (Functional Head of Campus Safety and Environmental Affairs of HSEO) • Ms. Anita CHAU (Functional Head of ICMS) • Mr. Stephen LEI (Functional Head of Library Systems and Information Technology of LRD) • Ms. Sabina CHEONG (Functional Head of Student Service and Cultural Programs of SRS) • Ms. Athena CHAO (Laboratory Safety Officer of FHS) • Dr. Mike CHIO (Laboratory Safety Officer of IAPME) • Mr. Roy LEONG (Laboratory Safety Officer of FST) • Mr. Kehn WONG (Laboratory Safety Officer of FST)
Facilitator	<ul style="list-style-type: none"> • Ms. Adelina CARREIRO (Functional Head of Laboratory Affairs and Occupational Hygiene) • Ms. Virginia IUN (Administrative Staff of HSEO)